

LEWIS COUNTY NOTICE TO CONSULTANTS FOR:

**Request for Proposal (RFP)
2016-2018 On-Call Geotechnical Engineering Services**

Lewis County is interested in entering into a professional services contract with a consulting firm to provide on-call geotechnical engineering services. The selected consultant for this contract will be expected to perform services related to drilling, testing, and geotechnical design services on bridges, highways, and other public works projects. The agreement will be for one year in duration with an option to extend for an additional year by mutual agreement.

Interested firms should submit a proposal stating your ability and availability to complete this work in accordance with this notice.

Scope of Work

The anticipated work under this selection may include roadway (on existing and new alignments), bridges, public works facilities, emergency type responses, slide investigations, and a variety of other types of work. The chosen consultant must be able to react quickly to assigned projects, which have been advanced in Lewis County production schedule or have short-term deadlines. The scope includes involvement in all phases of geotechnical and geological design services from concept and location through design and construction of public works facilities. Activities include, but are not limited to:

- Site investigation and characterization
- Drilling
- Sampling of soil and rock
- Geotechnical laboratory testing
- Evaluation of site materials
- Determination of constructability and cost effectiveness
- Subgrade and drainage design
- Stability and foundation design
- Preparation of plan documents in Civil 3D
- Coordination with other design disciplines or parties.
- Construction-related geotechnical services
- Installation and reading of geotechnical instrumentation
- General consultation
- Landslide investigations
- Emergency response

In general, Lewis County will work with the selected firm on a task assignment basis to determine the types of services required on a project.

SUBMITTAL

Interested consultants shall provide a statement of qualifications, experience and extent of involvement for the assigned personnel on similar projects. The proposal shall include the project name, description and contact information for each project. The proposal must be limited to eight (8) pages, double sided if needed.

Submittals will be evaluated and ranked equal weight for the following criteria:

1. Staffing expertise consistent with contract needs – 20%
2. Past experience with similar types of work – 10%
3. Performance evaluations by Lewis County and other government agencies – 10%
4. Demonstrated ability to meet schedules and commitments given by key staff personnel – 10%
5. Resources the consultant has available and proposes to use on projects, including drilling and laboratory equipment – 20%
6. Identification of proposed subconsultants and the work they will perform –5%
7. Demonstrated consultant availability and response time – 25%

Lewis County is an equal opportunity and affirmative action employer. Disadvantaged, minority, and women-owned firms are encouraged to submit statements.

Firms desiring consideration shall submit four copies of a complete proposal packet to Lewis County Public Works by 2:00 PM September 15, 2016.

For more information about the project and submittal requirements contact Lewis County Public Works at 360-740-2711 or tim.fife@lewiscountywa.gov.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 200D-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.