

# **CALL FOR BIDS**

ONE OR MORE PICKUP TRUCKS (4X4, EXT. CAB, SHORT-BED)

**TO:**

LEWIS COUNTY HISTORIC COURTHOUSE  
BOARD OF COUNTY COMMISSIONERS OFFICE  
351 NW NORTH STREET  
CHEHALIS, WASHINGTON 98532

**BID OPENING:**

WHERE: Lewis County Historic Courthouse  
Board of County Commissioners Meeting Room  
351 NW North Street  
Chehalis, Washington 98532

DATE: April 16, 2019

TIME: On or after 11:00 AM

# **BID PACKET CONTENTS**

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1.

# CALL FOR BIDS

## CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on April 16, 2019, at the Lewis County Historic Courthouse – 2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one or more new pickup truck.

### **SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.**

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

Sealed bids must be delivered to the Lewis County Commissioner's Office (Lewis County Historic Courthouse, 2<sup>nd</sup> Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked "**SEALED BID FOR ONE OR MORE FOUR-WHEEL DRIVE SHORTBED PICKUP TRUCK**" - **TO BE OPENED APRIL 16, 2019 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

**DATED** this 1<sup>st</sup> day of APRIL, 2019.

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Clerk of the Board of County Commissioners  
Lewis County, Washington

**PUBLISH:** The Chronicle – April 2 & 9, 2019  
Lewis County Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)

2.

# ADVERTISING PLAN

## ADVERTISING PLAN

**The Call for Bids will be advertised in the following publications:**

- The Chronicle - Tuesday, April 2 & 9, 2019

Bid information will also be available on the Lewis County website at [www.Lewiscountywa.gov](http://www.Lewiscountywa.gov)

3.

**BID FORM**

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT  
FLEET SERVICES DIVISION  
476 W. MAIN ST.  
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Historic Courthouse-2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

**TUESDAY, APRIL 16, 2019 ON OR AFTER 11:00 A.M.**

For the following specified items:

**ONE OR MORE FOUR WHEEL DRIVE SHORTBED PICKUP TRUCK**

Sealed bids must be delivered to the Lewis County Historic Courthouse – 2<sup>nd</sup> Floor, Board of County Commissioner’s Office, 351 NW North Street, Chehalis, Washington, 98532, by 11:00 A.M. on the above-specified date in a sealed envelope clearly marked:

**SEALED BIDS FOR: ONE OR MORE FOUR WHEEL DRIVE SHORTBED PICKUP TRUCK**

**TO BE OPENED: TUESDAY, APRIL 16, 2019 ON OR AFTER 11:00 A.M.**





4.

# BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. \_\_\_\_\_ BID FORM (Pg. 9)
2. \_\_\_\_\_ WARRANTY INFORMATION (B-T-B and Power Train)
3. \_\_\_\_\_ TERMS, CONDITIONS, & SPEC Acknowledgement (Pg. 15)
4. \_\_\_\_\_ LIST OF REFERENCES  
(Complete name, address and phone number of three customers who purchased similar equipment within the last two (2) years.)
5. \_\_\_\_\_ SPECIFICATIONS SHEET (Complete Check-List on Pg. 17-18)
6. \_\_\_\_\_ ITEMIZED OPTIONS (Pg. 18) with BROCHURE

5.

# GENERAL CONDITIONS

## **GENERAL CONDITIONS**

### **BID CONSIDERATION:**

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear. This bid will be compared to the bids received on the Washington State Contract. Commissioners reserve the right to award to the most advantageous bid to the County.

### **DOCUMENT FORM:**

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

### **PROPOSAL SHEET:**

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

Truck/s shall be a new model and shall:

1. Conform to or exceed the minimum specifications listed.
2. Conform to the current Motor Vehicle Laws/Codes of the State of Washington.
3. Comply with the current Federal Motor Vehicle Safety Standards.
4. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications whether considered standard or not.

### **PAYMENT:**

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

**PRE-DELIVERY:**

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

**DELIVERY OF EQUIPMENT PURCHASES:**

Packing and transportation expenses are the responsibility of the bidder. All prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded at the delivery address below.

*Lewis County Motor Pool  
476 W. Main St.  
Chehalis, WA 98532*

**LITERATURE:**

Descriptive brochure with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

**COOPERATIVE PURCHASES:**

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.

**PROPOSAL:**

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

\_\_\_\_\_  
Firm Name (Type or Print)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

6.

**SPECIFICATIONS**

**&**

**ITEMIZED OPTIONS**



**I. Specifications Check-List:**

Pickup shall be full-size, extended cab (or quad cab), short-bed, 4-wheel drive, new (2019 or newer) and delivered. (*Delivery address listed on page 14*)

**Make** \_\_\_\_\_

**Model** \_\_\_\_\_

**Year** \_\_\_\_\_

Please include brochure with model bid.

<b>Minimum Specification Required</b>	<b>List Specification Provided</b>
Air Bags (Driver & Front Passenger)	
Air Conditioning	
Auxiliary Power Point/s	
Battery (600 CCA minimum)	
Bed Length (Approximately 6' – 6 ½')	
Brakes (Power Anti-Lock Brakes)	
Bumper (Rear Step)	
Cab: Shall be Extended or Quad Cab	
Daytime Running Lights	
Engine: (List engine size)	
Engine Hour Meter	
Exterior Color - White	
Factory Warranty: (Bumper-to-Bumper)	
Factory Warranty: (Power Train)	
Floor Covering (Black Vinyl or Rubber)	
Front Seat (HD 40/20/40 Split Bench Seat with Folding Rear Bench Seat) – Vinyl or HD Fabric Material	
Fuel Tank Capacity (22 gallon or larger)	
Glass, Tinted All Around	
Ground Clearance 7.5" minimum	
GVWR (6,200 lbs. minimum)	
Keys (Set of 4 w/fobs) *Must be Remote Keyless Entry	
License: Vehicle/s shall be licensed by the dealership and will provide registration and exempt license plates	
Manual Tilt Steering Wheel	
Power Group (power windows, door locks, and mirrors)	
Radio: AM/FM (Factory Installed)	
Rear-view Camera	
Seat Belts, with Adjustable Height (Driver & Pass side)	
Spare Tire Carrier, Jack, Lug Wrench	
Tires (All-Season Radials) with Matching Full-size Spare Tire and Wheel	
Tire Pressure Monitoring System	

Transmission (Automatic)	
Voice Recognition Comm. – (Hands-free cell phone)	
Wipers, Intermittent	

**ITEMIZED OPTIONS:**

1. If an item listed below is included as standard equipment in base model, indicate on line as “included.”
2. If unable to provide an option listed below, indicate on line as “N/A” (not available).

**\*\*DO NOT** include these prices in base bid submitted on page 9\*\*

**Additions / Accessories: - (Enter amount for one truck)**

- |   |          |
|---|----------|
| 1. Cruise Control - installed                                 | \$ _____ |
| 2. Remote Keyless Entry                                       | \$ _____ |
| 3. Remote Start   | \$ _____ |
| 4. Service Manuals (Service manual & Service wiring diagrams) | \$ _____ |
| 5. Spray-in Bed Liner (Over the rails & tailgate)             | \$ _____ |
| 6. Trailer Hitch (Class IV Receiver with 7-wire harness)      | \$ _____ |