

# **CALL FOR BIDS**

ONE (1) TRUCK CHASSIS UPFIT (FLATBED)

**TO:**

LEWIS COUNTY HISTORIC COURTHOUSE  
BOARD OF COUNTY COMMISSIONERS OFFICE  
351 NW NORTH STREET  
CHEHALIS, WASHINGTON 98532

**BID OPENING:**

WHERE: Lewis County Historic Courthouse  
Board of County Commissioners Meeting Room  
351 NW North Street  
Chehalis, Washington 98532

DATE: September 10, 2019

TIME: On or after 11:00 AM

# **BID PACKET CONTENTS**

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1.

# CALL FOR BIDS

## CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on September 10, 2019, at the Lewis County Historic Courthouse – 2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one (1) Truck Chassis Upfit (Flatbed).

### **SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.**

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

Sealed bids must be delivered to the Lewis County Commissioner's Office (Lewis County Historic Courthouse, 2<sup>nd</sup> Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked "**SEALED BID FOR ONE (1) TRUCK CHASSIS UPFIT (FLATBED)**" - **TO BE OPENED SEPTEMBER 10, 2019 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

**DATED** this 19<sup>th</sup> day of AUGUST 2019.

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Clerk of the Board of County Commissioners  
Lewis County, Washington

**PUBLISH:** The Chronicle – August 20 & 27, 2019  
Lewis County Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)

2.

# ADVERTISING PLAN

## ADVERTISING PLAN

**The Call for Bids will be advertised in the following publications:**

- The Chronicle - Tuesday, August 20 & 27, 2019

Bid information will also be available on the Lewis County website at [www.Lewiscountywa.gov](http://www.Lewiscountywa.gov)

**3.**

**BID FORM**

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT  
FLEET SERVICES DIVISION  
476 W. MAIN ST.  
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Historic Courthouse-2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

**TUESDAY, SEPTEMBER 10, 2019 ON OR AFTER 11:00 A.M.**

For the following specified items:

**ONE (1) TRUCK CHASSIS UPFIT (FLATBED)**

Sealed bids must be delivered to the Lewis County Historic Courthouse – 2<sup>nd</sup> Floor, Board of County Commissioner’s Office, 351 NW North Street, Chehalis, Washington, 98532, by 11:00 A.M. on the above-specified date in a sealed envelope clearly marked:

**SEALED BIDS FOR: ONE (1) NEW TRUCK CHASSIS UPFIT (FLATBED)**

**TO BE OPENED: TUESDAY, SEPTEMBER 10, 2019 ON OR AFTER 11:00 A.M.**



# BID FORM

SEE ATTACHED CONDITIONS AND SPECIFICATIONS

- |  |            |
|--|------------|
| 1. ONE (1) TRUCK CHASSIS UPFIT (FLATBED) | \$ _____   |
| 2. WASHINGTON STATE SALES TAX            | + \$ _____ |
| 3. PURCHASER PAYS THIS AMOUNT            | = \$ _____ |

**Guaranteed delivery shall be within sixty (60) days after award of bid.**

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
City, State                                      Zip

\_\_\_\_\_  
Telephone Number

4.

# BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. \_\_\_\_\_ BID FORM (Pg. 9)
2. \_\_\_\_\_ TERMS, CONDITIONS, & SPEC Acknowledgement (Pg. 15)
3. \_\_\_\_\_ LIST OF REFERENCES  
(Complete name, address and phone number of three customers who have purchased similar equipment within the last two (2) years.)
4. \_\_\_\_\_ SPECIFICATIONS SHEET (Complete Check-List on Pg. 17)

5.

# GENERAL CONDITIONS

## GENERAL CONDITIONS

### **BID CONSIDERATION:**

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear. This bid will be compared to bids received on the Washington State Contract. Commissioners reserve the right to award to the most advantageous bid to the County.

### **DOCUMENT FORM:**

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

### **PROPOSAL SHEET:**

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

Truck chassis upfit shall be new and shall:

1. Conform to or exceed the minimum specifications listed.
2. Comply with the current Federal Equipment Safety Standards.
3. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications whether considered standard or not.

### **PAYMENT:**

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

**PRE-DELIVERY:**

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

**DELIVERY OF EQUIPMENT PURCHASES:**

Packing and transportation expenses are the responsibility of the bidder, IF the bidder is more than 150 miles from the address listed below. If more than 150 miles from 476 W. Main St. Chehalis, Washington, all prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded (picked up & delivered) at the delivery address below.

*Lewis County Motor Pool  
476 W. Main St.  
Chehalis, WA 98532*

**LITERATURE:**

Descriptive brochure with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

**COOPERATIVE PURCHASES:**

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.

**PROPOSAL:**

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

\_\_\_\_\_  
Firm Name (Type or Print)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

6.

**SPECIFICATIONS**

**&**

**ITEMIZED OPTIONS**



**I. Specifications Check-List:**

Truck chassis upfit (flatbed) shall be new. Chassis shall be picked up and delivered (if more than 150 miles away), and in turnkey condition. Upfit will be installed on a 2019 Dodge RAM-5500, Standard Cab, 4x4, Dual rear wheels, 84" Cab-to-axle, with gasoline engine.

*("Delivery address listed on page 14")*

Make \_\_\_\_\_  
 Model \_\_\_\_\_  
 Year \_\_\_\_\_

<b>Minimum Specification Required</b>	<b>List Specification Provided</b>
<b><u>Flatbed:</u></b>	
11' flatbed (wood decking)	
Flatbed shall include 12" stake-sides (sides & rear)	
Flatbed shall include a steel bulk-head / head-ache rack	
Shall include a 2 ½" trailer hitch receiver with 'D' rings	
One 18" x 18" x 36" underbody tool box	
<b><u>Electrical:</u></b>	
Lighting shall be LED	
Electrical system per DOT regulations	
Shall include trailer electrical plug that is 7-pole (RV style)	
LED Strobe light, to be installed on bulk-head	
<b><u>Exterior Finish:</u></b>	
Flatbed frame and bulk head shall be coated with quality primer, and painted black	
No welding scale, roughness, sharp corners, or rust stains on delivered unit.	
Lewis county expects professional workmanship from each vendor. The finishing requirements will be monitored closely in the final product.	

## ITEMIZED OPTIONS:

\*\* DO NOT include these prices in base bid submitted on page 9 \*\*

### Options / Accessories / (Adds/Deletes)

1. Dump hoist - (would convert flat-bed to dump-bed) \$ \_\_\_\_\_

2. Steel decking – (in lieu of wood decking) \$ \_\_\_\_\_