

RFP for Countywide Annual Cultural Resources Services

Questions and Answers

Below are the questions asked and answers given pertaining to the Request for Proposals for Countywide Annual Cultural Resources Services from June 15, 2022 to June 24, 2022.

1. Would the County accept an electronic/email submission of the SOQ?
Yes, due to the current COVID-19 health and safety measures proposal may be submitted as a pdf in lieu of hardcopies. If submitting RFPs through e-mail please send to Josh Metcalf at Josh.Metcalf@lewiscountywa.gov and make sure to cc me at Ann.Weckback@lewiscountywa.gov. The page requirement will still be limited to 10 sheets so understand any information in the e-mail itself or any attachments provided over the 10 sheet limit will not be distributed to reviewers.
2. The RFQ-state the proposed shall be limited to ten (10) pages, double sided if needed. Does that mean 5 pages double-sided for a total of 10 pages, or can 10 pages be double sided for a total of 20 pages.
10 sheets of paper/pages may be double-sided.
3. Would the County like resumes, appendices, cover letters, TOCs, included, and if so, would they need to be included in the page limit?
Any materials submitted will count towards the 10 sheet/page limit. Resumes may be submitted but were not requested.
4. For costs, do you just want rates? Or do you want costs estimates for each project.
I am looking for a table of hourly rates, overhead, fixed fee or profit, and the minimum-maximum billing rate per hour per each staff member anticipated to be working on the proposed projects.